



In the Order Lobby, each order will have an assigned status. You can filter your lobby to show orders in a particular status by selecting the sort icon. Closed orders will only appear under the **Closed** tab.

- **New:** An order that has been submitted via an integration and has not been opened.
- **Configuration Needed:** An order that has not yet been sent to business parties or Consumers.
- **Pending Review:** Consumer(s) have been invited, but have not yet begun their Pre-Closing Document Review.
- **Under Review:** Consumer(s) have created their account and have started reviewing their documents.
- **Pending Closing:** All Consumer(s) listed on the order have completed their document review. The order is ready to close.

The screenshot shows the Pavaso Digital Close Enterprise interface. At the top, there is a navigation bar with links for Home, My Messages, My Team, My Company, Support Center, and Candy Closer. The current date/time is 01/25/2023 12:05:20 PM. Below the navigation bar, there is a "Digital Close Enterprise" logo and a "Lobby" tab. The main content area is titled "Order Lobby" and includes a search bar with "LoanNumber" as the search criteria and a "Search" button. There are also date filters for "Display orders from" (10/27/2022) and "to" (1/25/2023). A table of orders is displayed with columns for ORDER NUMBER, LOAN NUMBER, BORROWER, SELLER, NOTARY, COMPANY, PROPERTY, SCHEDULED CLOSING DATE, ACTUAL CLOSING DATE, and STATUS. The STATUS column has a dropdown menu open, showing options: Pending Closing, Configuration Needed, Pending Review, and Configuration Needed. The "Pending Closing" option is highlighted with a red box. At the bottom of the page, there are links for Home, Terms & Conditions, Privacy Policy, and Support Center, along with the copyright notice "© Copyright 2023 Pavaso, Inc."

Pavaso Support

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